

RESOURCES AND TRANSFORMATION OVERVIEW AND SCRUTINY PANEL

WORK PROGRAMME 2024/2025

ITEM	OBJECTIVE	METHOD	LEAD OFFICER
28 MARCH 2024			
Council Tax Reduction Task & Finish Group Arrangements for 2024	To agree arrangements for the Council Tax Reduction T&F meetings for 2024	Discussion	Ryan Stevens
Staff Efficiency Ideas	To receive the annual summary of ideas put forward by staff	Written Report	Heleana Aylett
Platinum Jubilee Business Park. Business Park. Project close	To receive an update on the current position with Platinum Jubilee Business Park.	Written Report	Andrew Mills
Corporate Plan 2024 -28	To consider the final Corporate Plan draft after the consultation exercise.	Written Report	Saqib Yasin / Rebecca Drummond
Transformation programme update.	To receive an update on progress with the Transformation programme.	Written Report	Rebecca Drummond
Customer Strategy	To consider a draft Customer Strategy	Written Report	Ryan Stevens

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27 JUNE 2024			
Annual Performance and Provisional Budget Out turn	The Panel received the Annual Performance and Provisional Budget Out-turn report	Written Report	Saqib Yasin / Kevin Green
Hardley Depot Update	To receive an update on progress with the Hardley Depot Project.	Presentation	Presentation
Commercial and Residential Property Strategy Annual Report	To receive the Annual Report on progress with the Commercial and Residential Property Strategies	Written Report	Alan Bethune
Financial Strategy Task and Finish Group Arrangements	To agree the arrangements for this year's Financial Strategy Task and Finish Group Meetings	Discussion	Alan Bethune / Andy Rogers
Freeports Update	To receive an update on the latest position in respect of the Freeports Initiative	Presentation	Alan Bethune
Transformation Programme Update	To receive an update on progress with the Transformation programme.	Written Report	Rebecca Drummond
19 SEPTEMBER 2024			
Citizens Advice New Forest Update	To receive a presentation on the work of Citizens Advice New Forest	Presentation	Citizens Advice New Forest
Procurement Update	To receive an update on procurement activity over the last year	Presentation	Gary Jarvis

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ICT Strategy Delivery Update	To receive the Annual Update on progress with delivery of the ICT strategy	Presentation	Kim Gray / Rich Bird
Transformation Programme Update	To receive an update on progress with the Transformation programme.	Written Report	Rebecca Drummond
21 NOVEMBER 2024			
Complaints Annual Report	To receive an annual overview of complaints received, and dealt with by the Information Governance and Complaints Team	Written Report	Karen Grimes / Amanda Wilson
Asset Investment Strategy	to receive the end asset investment strategy and make any comments to Cabinet	Written Report	Alan Bethune
Council Tax Reduction Schemes Task and Finish Group Report	To receive the report of the Council Tax Reduction Schemes Task and Finish Group	Written Report	Ryan Stevens
Financial Strategy Task and Finish Group Report	To receive the report of the Financial Strategy Task and Finish Group	Written Report	Alan Bethune / Andy Rogers
Transformation Programme Update	To receive an update on progress with the Transformation programme.	Written Report	Rebecca Drummond
23 JANUARY 2025			
Asset Maintenance and Replacement Programme	To receive details of the proposed programme and pass any comments to Cabinet.	Written Report	Alan Bethune

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Capital Strategy	To receive details of the proposed strategy and pass any comments to Cabinet.	Written Report	Alan Bethune
Transformation Programme Update	To receive an update on progress with the Transformation programme.	Written Report	Rebecca Drummond
20 MARCH 2025			
Council Tax Reduction T&F – Arrangements for 2024	To agree arrangements for the Council Tax Reduction T&F meetings for 2024	Discussion	Ryan Stevens
Staff Efficiency Ideas	To receive the annual summary of ideas put forward by staff	Written report	Heleana Aylett
Transformation Programme Update	To receive an update on progress with the Transformation programme.	Written Report	Rebecca Drummond
TO BE CONFIRMED			
Customer Services Update	to receive an update on changes to Customer Services Provision	Presentation	Ryan Stevens